

School: Catheryn Gates Elementary School

School Site Council (SSC)

Posting Date: October 10, 2017

Agenda*

Date: October 16, 2017

Starting Time: 3:30 p.m.

Location: Gates School Staff Lounge

Proposed Ending Time: 4:30 p.m.

All staff, parents, and members of the public are invited to attend the meeting.

SSC Members Present: _____

Agenda Item (Time limit)	Action Requested	Person Responsible	Notes/Follow-Up
Call to order (1 minute)	None	Chairperson	
Roll Call (1 minute)	None	Secretary	
Approval to Agenda (2 minutes)	Approval and/or modification of agenda	Chairperson	
Approval of Minutes (2 minutes)	Approval and/or modification of minutes	Chairperson	
Public Comment (5 minutes)	Under the open meeting law, issues raised during public comment may not be acted upon at this	Chairperson	
New Business			
Review roles/responsibilities and confirm election of officers	Elect Chair, Vice Chair and Secretary	Principal	
Site Plan Update	Review 17-18 Draft Site Plan and conduct an approval vote	Principal	
Calendar remaining SSC meetings for the 17-18 school year	Finalize meeting calendar	Principal	
Set the Agenda for the next meeting (39 minutes)			
Adjournment (1 minute)	Approval to adjourn meeting	Chairperson	